

Parking Advisory Council Meeting

January 23, 2009

2:00 p.m.

A&F Conference Room

MINUTES

Members Present: Everett Malcolm (Chair), Diane Tanner, Alison Cruess, Elizabeth Hardy, Glenda Kelsey, Leslie Burch, James Cima, Ryan Ewing, Tom Blanchard.

Members Absent: Jeff Durfee, Verna Urbanski

Others Present: Vince Smyth (Auxiliary Services), Cindy Haile (Parking & Transportation Services), John Dean (UPD).

The meeting was called to order at 2:03 PM by Chair Everett Malcolm.

1. Approval of Minutes:

- With no changes noted, the December 5th minutes were approved as written.

2. Restriction of Specific Groups to Specific Areas for 2009-2010:

- Everett Malcolm opened up the floor for discussion on Restriction of Specific Groups to Specific Areas for 2009-2010.
- James Cima made a motion to retain the current restriction system for the next academic year 2009-2010. The motion passed unanimously.

3. Hierarchy of Permit Sales to Specific Groups for 2009-2010:

- Everett Malcolm encouraged the Council to share any comments or feedback they have encountered in regards to the parking permit sales hierarchy. Everett Malcolm described how the changes in the hierarchy made by the Council during 2007-2008 term positively affected the University of North Florida community. Everett Malcolm emphasized the reduced number of negative comments and complaints.
- Diane Tanner raised a question of how the credit hours are accounted for and Vince Smyth responded that the classification is based on the credit hours entered into the Banner system.
- Everett Malcolm explained that if the student has transferred from another educational establishment the credit hours (s)he earned there are accounted for in the Banner system at the University of North Florida even though they were not earned on campus. Everett Malcolm added that monitoring transferred credit hours as well as the credit hours earned on campus separately would be extremely difficult to attain.
- Diane Tanner argued that this system might seem slightly unfair to the students who have started their educational career with UNF from the very

beginning compared to the transfer students who jump ahead of the UNF students with 56-58 credit hours earned when it comes to buying a parking permit according to the hierarchy practiced now at the University.

- Leslie Burch responded that, being a transfer student, she found it helpful to at least have a chance of better parking, as the classes she needed were not as available and choices were limited, in comparison to class availability offered to freshmen students.
- Elizabeth Hardy added that there were no complaints from the students in regards to the hierarchy approved by the Council possibly due to the fact that some of the students who are at 56-58 credit hours range are living in housing and instead of needing Premium Parking Permit they do obtain a Housing Parking Permit.
- Diane Tanner stated that there is a coding in the system that says FTIC (First Time in College) and wondered if the code could be used as a distinction between the new and transfer students.
- Vince Smyth responded that the University's parking software is designed to read the overall number of students' credit hours and any modifications to the system would result in major configuration change.
- Everett Malcolm asked Vince Smyth for how long Premium Permits are held back for new faculty and staff and if they are released for the student purchases at any point in term.
- Vince Smyth explained that the number of permits held back for new hires is estimated by looking at the number of purchases that took place in the previous year. Vince Smyth added that this year, there was a decline in these purchases compared to 2007-08. For this reason some of the Premium Parking Permits reserved earlier for new faculty and staff members were released for student sales on December 15th, 2008. Vince Smyth also stated that it would be extremely difficult to decide who would be eligible to obtain such permit if some were to be released as the semester goes by as there is no Premium Parking Wait List for students. Additionally, there are still new faculty and staff members that are being hired by the University of North Florida.
- Everett Malcolm questioned the privileges of OPS workers for obtaining a parking permit. Everett Malcolm stated that during this financially challenging time the University might rely more on "regular" OPS and "student" OPS workers and it would be an important factor to enable these working groups some parking permit benefits that regular employees of the University of North Florida enjoy.
- Vince Smyth answered that some of the OPS workers, depending on how their job position is coded as by the Human Resources Department, are already treated as regular employees and can fully enjoy parking permit benefits. A recent Human Resources project did ensure that current OPS employees are properly classified in the database.
- Leslie Burch suggested that a number of hours worked should be considered as a factor deciding on the parking benefits availability.

- Vince Smyth noted that many times the number of hours that the students start with is not the same as the number of hours later in the semester.
- Everett Malcolm clarified his standpoint and stated that what he would like to accomplish is that through some sort of VP request it would be possible for a student worker to obtain a parking permit from the permits held back for new faculty and staff members. Everett Malcolm felt that this would be a nice way to reward student worker individuals whose responsibilities might increase substantially in the next few years.
- Glenda Kelsey noted that in the Library, student workers turnover is very high as many individuals revise their initially assigned hours due to a demanding academic load when school semester starts. Glenda Kelsey felt that some of the students can take advantage of the fact that a certain amount of working hours enables them to obtain a more desirable parking permit and after the purchase they could narrow down the number of hours work or resign.
- Leslie Burch made a motion to recommend that with VP approval “student” OPS worker (with 30 and more working hours a week) will have access to obtain a Premium Parking Permit from the permits that are held back for the new hires at the University of North Florida.
- The motion passed unanimously.
- Everett Malcolm made a recommendation to keep Hierarchy of Permit Sales to Specific Groups unchanged for 2009-10 academic year.
- The motion passed unanimously.

4. Other Business:

- After the approval of Restriction of Specific Groups to Specific Areas for 2009-2010 and approval of Hierarchy of Permit Sales to Specific Groups for 2009-2010 Everett Malcolm stated that the charge given by VP Shuman back in August is fulfilled for 2008-2009 Parking Advisory Council.

5. Need for Future Meetings:

- Should there be no additional parking related issues- the next meeting will be held on March 27, 2009. In case of any problems additional meetings will be appointed.

The meeting was adjourned at 2:45. Prepared by Marta Morzynska